

Mail Order

Please write in BLOCK letters

1] SECTION TO BE FILLED BY THE CARD HOLDER

IDENTIFICATION

Family Name:	_____	First Name:	_____
Family Status:	<input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced	Date of Birth:	___ / ___ / ___
Company Name:	_____		
Type of Business:	_____		
Full Address:	_____		
City:	_____	Country:	_____
P.O.Box:	_____	Tel:	_____
		Fax:	_____

DESCRIPTION OF SERVICE

1)	_____	Amount (US\$):	_____
2)	_____	Amount (US\$):	_____
3)	_____	Amount (US\$):	_____

PAYMENT MODE

<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa		
Card Number:	_____	Expiry Date:	_____
CVC2/CVV:	_____	(Please write the three digits printed on the signature panel on the back of the card)	
Issuer Bank:	_____	Country:	_____

I hereby certify that all information given in this order request is true and correct to the best of my knowledge. By submitting this form, I fully authorize **(Merchant Name)** _____ to bill my invoice to the above mentioned card without my prior consent for a total **amount of US\$** _____ .
The request is accepted by me and can not be revoked.

Name: _____ Date: _____

2] SECTION TO BE FILLED BY THE MERCHANT

Kindly execute this transaction under my full responsibility.			
Merchant Name:	_____	Authorized Signatory:	_____
Stamp & Signature:	_____	Date:	___ / ___ / ___

mail-order request/gs/04

**Please fax completed form to Jetex Flight Support: +971 4 212 4099, or
Email: creditgroup@jetex.com**



AUTHORIZATION FORM

VISA / MASTERCARD

Terms & Conditions

1. General Terms

- a. You hereby authorize JETEX FZE to charge your credit card for the product & services rendered by them under the below mentioned terms & conditions until such time as written notice to the contrary is provided;
- b. These terms & conditions shall apply to all credit card payments made (whether online, by telephone, or in any other manner) to JETEX FZE;
- c. You agree that a Management Fee of 4% of total invoice amount shall apply to your invoice;
- d. The Authorization Form shall be completed & duly signed by credit card holder or his/her authorized person;
- e. JETEX FZE may amend these terms & conditions at any time by prior information to the effective date of change;
- f. JETEX FZE will keep your credit card information and authorization confidential and secure.

2. Authorization

By entering your credit card information you are stating that you are an authorized user of the credit card and that the associated information entered (account holder name, account number, billing address, etc.) is accurate. The Authorization Form shall be supported by a clear copy of the front and the back side of the your duly signed card along with your valid proof of identity (i.e. Driving License). You agree to notify JETEX FZE in writing if you wish to change to a new card, or the denoted card is deactivated for any reason.

Usually, customers availing the Services of JETEX FZE are making payments in 3 ways:

- i. Regular payment: You authorize JETEX FZE to charge the amount you have requested to your credit card. You shall provide JETEX FZE a written notification for any Current invoice/charges that you want to pay.
- ii. Automatic payments: If you set up automatic payments, then you authorize JETEX FZE to charge the amount due for the invoice being paid to the credit card with sufficient clear funds available in this account to allow a debit payment to be made in accordance with this authority.
- iii. Payment guarantee for outstanding amounts: In the event an invoice or any portion thereof is outstanding after due date as per the agreed terms, JETEX FZE is authorized to charge the full amount of the invoice after giving two (2) working days notice.

3. Dishonored request for payments

- a. If your credit card issuer or network does not honor an online payment transaction, then JETEX FZE reserves the right to charge the amount of any such transaction to your account or to collect the amount from you;
- b. If your credit card issuer or network does not honor an online payment transaction, JETEX FZE reserves the right to terminate any or all Service.

4. Confirmation of Payment

- a. If you set up automatic payments, then you are consenting to receive a one-time confirmation of each payment electronically to the email address you have provided to JETEX FZE;
- b. You agree to provide JETEX FZE and keep current, a valid email address. If any electronic communication is returned to us as undeliverable, you agree that we may (but are not required) to deliver such communication in paper form to the most recent mailing address you have provided for your account;
- c. By authorizing a credit card payment online, or by requesting electronic communications, you confirm that email address is current and valid.

5. Governing Law

These terms & conditions and any other obligations connected with them, shall be governed by and shall be construed in accordance with the laws of UAE as mutually decide by the Parties.

I, hereby acknowledge and agree that I have read and understood all the provisions contained in the terms and conditions of credit card payment authorization and that I have received a copy.

Name (as stated on credit card) _____

Signature: _____

Date: _____